

GOOD NEIGHBOR FILMING POLICY for Hancock Park and Windsor Square

"Common sense and common courtesy for the benefit of the film industry and the preservation of our neighborhood"

·**FREQUENCY:** Each block may film up to a maximum of 14 days per calendar year. No single shoot may last more than 5 consecutive days. There must be a 30-day respite between shoots on a block

·**HOURS:** Filming is permitted between the hours of 7:00 a.m. and 10:00 p.m. Filming is not permitted during other hours, nor on weekends and holidays.

·**PARKING:** Film production trucks may park only on the side of the street of the location house. These vehicles may not interfere with gardeners, residential construction, trash collection, or resident safety. Generators, with the proper noise shield, shall park only in front of the location house or other house that has given its written consent. No personal vehicle of cast, crew, or film service providers may park on area streets; off-site parking with shuttles to the location house must be arranged. Written plans showing all parking on the block must be provided.

·**EQUIPMENT:** No equipment shall be placed on sidewalks, parkways, or allowed to remain in public view except as necessary while filming and during moving from the production trucks to the location house. This includes, but is not limited to all craft service, catering, food, and dining equipment, tables, and vehicles, which are prohibited on streets, sidewalks, and parkways, and must be out of public view.

·**COMPLIANCE:** To ensure compliance with our policies, the location homeowners, or qualified representative, and an off-duty/retired police officer must be present at all times at the location house. The officer must arrive 1 hour prior to the permit start time and shall remain until after all film personnel and vehicles have departed.

·**NOTICE:** Residents on a affected block must be notified of the

address, date, hours, and contact phone numbers form filming. This notice must be delivered no later than 5:00 p.m. three days prior to the shoot.

In addition, the volunteer local film coordinators must be notified: for Windsor Square Mike Cornwell at (310) 387-9248

·NO MODIFICATION: Signature surveys, private negotiations, and all other activities designed to modify these policies are strongly discouraged.

SPECIAL CONDITIONS FOR FILMING IN HANCOCK PARK/WINDSOR SQUARE

These conditions are applicable to all film permit requests for the area (indicated on the attached map but)generally bounded by both sides of Highland Avenue to both sides of Rossmore, Melrose Avenue to Wilshire Blvd. for Hancock Park; Arden Boulevard, Beverly Boulevard, Van Ness Avenue and Wilshire Blvd. (for Windsor square). Violations of these conditions may result in permit revocation or other administrative action.

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including the Entertainment Industry Development Corporation/Los Angeles Film Office), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

Entertainment Industry Development Corporation (EIDC) will evaluate all requests for permits in this area using the following criteria: Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size – Proposed activities (effects, excessive noise,

cranes, etc.) – any other criteria that may be relevant to the specific situation. NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE REVIEW.

Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation. Notification will be done by EIDC using the approved notification form. Permit request must be submitted to EIDC at least three (3) days in advance.

Filming in the Hancock Park portion of this area (see map) also requires that notification be given to the representative of that Homeowners' Association.

Filming in the Windsor Square portion of this area (see map) also requires that notification be given to the representative of that Homeowners' Association. The current contact is Mike Cornwell (310) 387-9248

Weekend and holiday filming is generally prohibited, unless approved by EIDC.

An EIDC monitor will be assigned to ensure compliance with the permit and conditions. The monitor will arrive at the designated location 1 hour prior to the permit start time to ensure proper arrival time and remain with the production company during all filming related activities to enforce permit compliance and proper departure time.

Personal vehicles of cast/crew are not permitted to park on area streets. Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

Parking of production equipment is limited to one side of the street. Film company vehicles shall not interfere with gardener's activities, trash pick up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to. An extension of the standard filming hours requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days but must be specifically indicated on the permit.

Sidewalks must be kept clear at all times.

Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view.

Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity.

Cast and crew shall be informed of the provisions of the Filmmaker's Code of Professional Responsibility.